

MINUTES

University of Kentucky
College of Agriculture
StaffLINKS Committee Meeting
February 15, 2011



Attendance:

Co-Chair Judi Burgess (KTRDC)

Lisa Collins (Administrative Advisor)
Kim King (Agricultural Administration)
Mary Santana (Animal & Food Science)
Kirk Ranta (Horticulture & Landscape Architecture)
Mindy Thompson (Plant Pathology)
Sara Carter (Plant & Soil Science)
Diane Hunter (Regulatory Services)

Departments without Representatives:

Community & Leadership Development
Biosystems & Ag Engineering
School of HES
Facilities Management
Agricultural Economics
Livestock Diagnostic Center

Absent:

Chair Leslie Queary (Forestry)

Aimee Nielson (Ag Communications)
Kym Pope (County Extension Programs)
Janet Lensing (Entomology)
Debbie Mollett (Veterinary Science)

Minutes:

Co-Chair Judi Burgess called the meeting to order at 11:44 AM on Tuesday, February 15, 2011. There was a quorum so the meeting was officially called to order.

The first order of business was the distribution of StaffLINKS Minutes from the previous meetings held in August and November. A Motion to approve both months' minutes was made by Kirk Ranta and seconded by Sara Carter.

The next item on the Agenda was an update on the website. Lisa Collins explained that the website was ready to upload as soon as the StaffLINKS committee was satisfied with the new content. It was decided that a deadline of February 25th, 2011 would be given to the StaffLINKS committee so that the updates could be uploaded. Motion to set deadline was made by Kirk Ranta and seconded by Sara Carter and Mindy Thompson. It was agreed co-chair would send email with all changes to Brooke Stone on February 25th, 2011.

Next item of business was complaint of problems with the custodial service specifically in Plant & Soil Science. There were some discussions about custodial services in a number of buildings and Sara Carter informed the committee that there is a link provided by PPD just for complaints and offered to send everyone the link so that those wishing to could make a complaint.

Motion to adjourn was made by Mindy Thompson and seconded by Sara Carter. The meeting dismissed at 12:33 pm.

The next meeting will be held Tuesday, May 17, 2011 at 11:30AM in the Weldon Suite.

Respectfully submitted by Judi Burgess, secretary.

The schedule for StaffLINKS Meetings for 2011 are as follows:

February 15th, 2011

May 17th, 2011

August 16th, 2011

November 15th, 2011