

Attendance: Laura Sidwell, Megan Lucy, Melissa Horton, Mary Hammons, Tymory Stanton, Jozsef Stork, Christine Tarne, Kim Henken, Debbie Gutierrez, Helen Williams, Joe Kupper, Rhesa King, Tiffany Cochran, Marilyn Hooks, Jackie Allen, Lisa Collins, Jon Gent, Denee Wilson, Kristen Wilson-Watkins, Kara Hahus.

1. **Circle of Love-** Staff Council is again participating in Circle of Love. Children's names were passed out and representatives took them back to their departments. If you did not get a name and are still interested, see Tymory Stanton in Entomology for the south side of campus, or Christine Tarne in HES for the north side of campus. Most of the names this year are for small families of one to two children, and most were older children. Names need to be claimed by next Thursday, November 15, and gifts delivered to the Student Center by the Tuesday after Thanksgiving.
2. **CAFE Business Center Staff Development Initiatives-** Melissa Horton from the CAFE Business Center presented on CAFE's staff development initiatives.
 - a. The CAFE Staff Professional Development Fund is entering its 3rd semester. This fall there were 24 applications for funding, of which 23 were approved. Staff from 10 different departments participated. For the Spring, there will be a new, easier to submit form that will be announced via College Weekly.
 - b. The CAFE Business Center is also working on developing a Staff Mentoring program which will be rolled out in 2019. The initial mentors are being selected from previous Outstanding Staff Awards nominees, but others who are interested may apply to be mentors as well. Mentors must have at least 3-years experience working in CAFE, and their supervisors must agree to them being mentors. Mentees will be selected from employees hired within the past three months. Staff Council may be called on to help in vetting mentor and mentee applications. There will be a kickoff luncheon at the Boone Center, and a closing award ceremony. There will be awards for Outstanding Mentor and Outstanding Mentee, and all participants will receive a small prize for participating. More details will be announced in the Spring, but if you have questions, contact Melissa Horton at melissaj.horton@uky.edu.
3. **UK Staff Senate Updates-** Jon Gent and Denee Wilson from UK Staff Senate came and provided updates. Jon is the chair of Staff Senate. Carl Harper from Entomology is the Vice Chair. Staff Senate exists to provide quality communication between UK Staff and administrators. They meet regularly with the President, Provost, and other UK administrators on behalf of staff. They are working on expanding their efforts to include more community building events. The biggest community building event Staff Senate does is Appreciation Day. This year they expanded their efforts by sending Appreciation Day t-shirts to all off-campus staff. With help from Melissa Horton, they will do this again next year.

Appreciation day 2019 will again be held in Kroger Field, with precautions taken so that the fire alarms are not set off again. Staff Senate is also looking into developing staff intramural programs where colleges can compete against each other. While community building is important, the Staff Senate remains committed to advocating for staff on other serious matters like maternity leave and pay equity as well. Those interested in joining Staff Senate should look for the call for new members which will come out in April, and elections will be held in May.

4. **Thanksgiving Baskets-** Cindy Stidham and Christine Tarne have been working on coordinating the Thanksgiving basket participation for CAFE this year. Announcements were sent out via College Weekly and College Monthly through the help of Tiffany Cochran. Baskets need to be delivered to the Student Center by 5:00pm on Friday, November 16. Darcy James is coordinating the pickup. If you are driving to the Student Center and need assistance getting the baskets from your car to their office, please call the CCO office at (859) 257-9385. If you know your timing in advance and want to coordinate with Darcy, her email address is darcy.james@uky.edu. If you use the circle drive for drop-off, someone will need to remain with the car. Visitor parking may be available but is slightly further away.
5. **Big Blue Pantry-** Big Blue Pantry has a greater need for donations in the Spring Semester, and Staff Council would like to help fulfill this need. Please come to the February meeting with ideas for a spring food drive to benefit Big Blue Pantry.
6. **Roundup and Meeting with the President-** Lisa Collins asked for feedback on RoundUp and the meeting with President Capilouto in the early fall. The general sentiment was the RoundUp went well despite the date change due to rain and the cold temperature. The meeting with President Capilouto and Provost Blackwell was very well received, but staff would have liked more time for questions and answers, particularly time for the President to ask questions of the staff. Lisa said that she will write to the Dean to encourage the President and Provost to meet with staff again next year.
7. **HVAC Concerns-** Council members brought to the floor concerns about the HVAC systems in Scovell Hall, Ag North, and the Gluck Building, specifically around seasonal changes in heating and cooling and changes that have happened since Synergistic took over heating and cooling on campus. The Council will invite Associate Dean for Administration Orlando Chambers and representatives from Synergistic to the February meeting. In the meantime, staff with specific heating and cooling related concerns should write directly to Associate Dean Chambers.
8. **Update on Princeton Renovations-** Marilyn Hooks, joining via Zoom, provided an update on the ongoing renovations at Princeton. The renovations are nearing

completion, but much is still in flux. Staff members are moving around into different locations, and currently two different sets of phones are in use. Please be patient with the staff and faculty at Princeton during this time and understanding if communication is difficult.

Next Meeting: February 21, 2019, 11:00-12:00, 249 Barnhart.