

**CAFE Staff Council
Minutes
August 9, 2018**

Attendance: Helen Williams, Debbie Gutierrez, Kara Hahus, Jonathan Furnish, Tiffany Cochran, Tracy Cayson, Kristen Wilson Watkins, Joe Kupper, Cindy Stidham, Susan Campbell, Tymory Stanton, Laura Sidwell, Jozsef Stork, Kim Henken, Jenny Evans, Kim Leonberger, Lisa Collins, Karin Pekarchik, Marilyn Hooks, Covetta Ramey, Christine Tarne

1. Susan Campbell
 - a. Staff Development: College awarded \$23,000 in FY2018 with participation by several staff categories. Funds have been made available from the Dean's office to offer the program again this fall. The deadline to submit applications is 9/14; the **new application** has been loaded to the CAFE Business Center website. Please be sure staff utilize the new version of the form; it has been changed. The program will be re-evaluated at the end of the calendar year for a decision on continuation.
 - b. CAFE faculty and staff town hall meeting with President Capilouto and Provost Blackwell on Monday, August 27, from 9:45 – 10:30 in Gorham Hall of the E.S. Good Barn; a link will be created for off-campus faculty and staff. All Staff Council members are encouraged to communicate this information to department staff and to attend. Please arrive early so we can sit as a group; nametags will be provided to enhance awareness of Staff Council. Questions have been requested in advance: faculty should send questions to Lisa Collins, staff should send questions to Susan Campbell by Monday, August 20. Possible topics discussed in the Staff Council meeting include:
 - aging infrastructure
 - status of the employee education program at non-UK institutions
 - parking charged as a post-tax benefit
 - mandated program budgets
 - extension review (as viewed by upper-level administration)
 - c. CAFE staff mentor program initiative: coordinated by Melissa Horton, newly hired within the CAFE Business Office. Information will be communicated as available.
 - d. There will be a staff retirement recognition and service awards ceremony on September 7. Susan Skees is coordinating the event; please contact her if you're interested in helping. Staff Council are encouraged to attend if possible.
2. Jonathan Furnish
 - a. Roundup events will be held Wednesday, September 26 – Saturday, September 29. Information is available at <https://alumni.ca.uky.edu/roundup>. Staff Appreciation (Wednesday) will include expanded and enhanced activities. We anticipate there will be an opportunity to collect items for Big Blue Pantry and possibly other campus organizations. Look for more details over the next several weeks.

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3. Covetta Ramey
 - a. Orientation is being held for newly elected UK Staff Senators.
 - b. Goal is to provide connections to main campus, feeding information from the staff to administration
 - c. Encouraged CAFE Staff Council to work to ensure college staff are aware of their presence and to communicate staff concerns to the college administration.

4. Cindy Stidham
 - a. Thanksgiving basket collection will be held again this fall. The lists are much the same as last year; baskets need to be delivered November 13 – 17. Additional information should be available sometime in October. There was discussion about the items various departments have provided and how collections have been done; disposable tableware, tablecloths, toiletries, and other items have been included. Because most of the items are non-perishable, some departments collect early, to create a buffer between Thanksgiving baskets and Circle of Love. Departments are asked to deliver baskets if possible; the collection site last year was Blazer Hall, on the north side of campus.

5. Christine Tarne
 - a. Staff Council supports the Circle of Love collection this year. Suggestions for making it easier for departments to participate included requesting smaller families, splitting families, and having tables in both Ag North and Erikson Hall so that departments can pick up cards directly. Additional information will be emailed as available.
 - b. We will need volunteers for Roundup activities on September 26. We need two volunteers for the staff awards ceremony in the morning and additional volunteers beginning around 9:30 – 2:00 (actual times and activities will be emailed in early September). T-shirts will be provided for Staff Council volunteers.
 - c. Beginning January 1, 2019, Staff Council meetings will move to the 3rd Thursdays. Specific dates are below.

Upcoming Meetings

November 8, 2018

February 21, 2019

May 16, 2019

August 15, 2019

November 21, 2019

**STAFF
PROFESSIONAL
DEVELOPMENT FUND**

THE STAFF PROFESSIONAL
DEVELOPMENT FUND IS AGAIN
AVAILABLE FOR THE FALL! SUBMIT
BY SEPTEMBER 14, 2018.

The application is located
at: http://cafebusinesscenter.ca.uky.edu/files/staff_professional_development_fund_request_-_cafe_-_080718.pdf

Requests and questions should be
submitted to:
agbusinesscenter@uky.edu