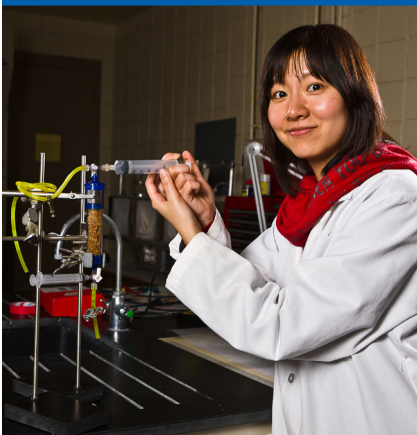


2013 College of Agriculture, Food and Environment Program Review Self-Study

EXTENSION



RESEARCH



ACADEMICS



Table of Contents

COLLEGE OF AGRICULTURE, FOOD AND ENVIRONMENT (FORMERLY THE COLLEGE OF AGRICULTURE)

SELF-STUDY: OPPORTUNITIES AND CONSTRAINTS FOLLOWING 2007 REVIEW

<http://www2.ca.uky.edu/deanadmin/faculty/reviews/program-review>

1. **Self-Study Analysis**
2. **Planning Documents:**
 - 2009-2014 University of Kentucky Strategic Plan
 - UK Vision, Mission and Values
 - 2009-2014 College of Agriculture, Food and Environment (CAFE) Strategic Plan
 - 2007 CAFE External Review Committee Final Report
3. **College Profile Reports (UK Office of Institutional Effectiveness – most recent data available)**
 - CAFE 2010-2011 Profile Report
 - CAFE Summary
 - Provost College Summary 2009-2010 (other colleges)
 - Office of Institutional Effectiveness (Web link)
4. **Instruction**
 - 2012 Instruction Self-Study
5. **Research**
 - 2012 Research Office and Kentucky Agricultural Experiment Station Progress Report
6. **Extension**
 - 2012 Extension Self-Study
7. **Diversity**
 - 2012 Office of Diversity Progress Report
8. **Administration and Budget**
 - Administration
 - Organizational Chart
 - Budget Summary FY 2008-2013
 - College Endowment Market Value
 - Improvement of Facilities
 - Agricultural Communications Services
 - Staff Summary
9. **Faculty**
10. **Departmental Reports**
 - 2011-2012 Departmental Reports
 - Departmental Self-Study Summary Reports
11. **Departmental Strategic Plans**
 - 2009-2014 Strategic Plans
 - 2009-2012 Annual Reviews of Progress
12. **Departmental Periodic Program Reviews**

Self-Study Process

On September 26, 2012, M. Scott Smith, Dean of the University of Kentucky College of Agriculture, Food and Environment, requested that Deans, Chairs, and Directors of the College begin the five-year Periodic Review process. The first step in this process was the creation of the College Self-Study, which included chapters on self-study analysis, planning documents, college profile reports, instruction, research, extension, diversity, administration and budget, departmental reports, departmental strategic plans, and departmental periodic program reviews. Over the next several months, materials for those chapters were compiled from a variety of sources and submitted by the Deans, Chairs, and Directors of the College. The College inquired with the Office of Institutional Effectiveness regarding composition of the Review Committee on September 7, 2012, as required by University Regulations. The College has provided electronic access to the Self-Study Report at <http://administration.ca.uky.edu/faculty/reviews/program-review>.

**Checklist for Administrative and/or Non-degree Granting Units
Internal Self-Study**

Background: The self-study document is the primary resource used by the external review team to complete the 2nd phase of the program review process. The better the quality of the self-study the more likely the work of the review team will be productive and yield helpful feedback for the unit.

This checklist is provided as a guideline for items to include in self-study documents. It is intended to be useful to the full range of programs that undergo review on our campus. Further, it reflects the required elements identified in the 2006 revision of AR II-1-0-6 (<http://www.uky.edu/Regs/AR/ar027.pdf>).

This checklist will also be used to identify elements of accreditation reports that are acceptable substitutions for required elements of the self-study.

Submitted for:

Unit Name: College of Agriculture (COA)

By: M. Scott Smith, Dean, University of Kentucky College of Agriculture

Date: 7/16/2013

Year of Program Review: 2012-2013

Name of Accreditation Agency: (if applicable) _____

List or describe documents available for review: All documents found within the College of Agriculture Periodic Review may be viewed electronically at <http://www2.ca.uky.edu/deanadmin/faculty/reviews/program-review>

	In-cluded (✓ or NA)	Document	URL
Executive summary			
<ul style="list-style-type: none"> Brief account of self-study process 	✓	Table of Contents – Self-Study Process	http://www2.ca.uky.edu/deanadmin-files/college_of_ag_self_study_docs/Self-study_process.pdf
<ul style="list-style-type: none"> Committee composition names and affiliation 			
<ul style="list-style-type: none"> List of major recommendations 	✓	Chapter 1 – Self-Study Analysis, Page 17	http://www2.ca.uky.edu/deanadmin-files/college_of_ag_self_study_docs/Self-Study_Analysis.pdf

Written Summary Report			
Program Documents			
<ul style="list-style-type: none"> Strategic plan 	✓	Chapter 2 – COA Strategic Plan 2009-2014	http://www2.ca.uky.edu/deanadmin/coaStrategicPlan2009-2014
I. Mission Statement	✓	Chapter 2 – COA Strategic Plan 2009-2014	http://www2.ca.uky.edu/deanadmin/coaStrategicPlan2009-2014
➤ Extension Support	✓	Chapter 2 – COA Strategic Plan 2009-2014, Goal 5	http://www2.ca.uky.edu/deanadmin/documents/goal5

➤ Instructional Support	✓	Chapter 2 – COA Strategic Plan 2009-2014, Goal 1	http://www2.ca.uky.edu/deanadmin/documents/goal1
➤ Research Support	✓	Chapter 2 – COA Strategic Plan 2009-2014, Goal 2	http://www2.ca.uky.edu/deanadmin/documents/goal2
II. Goals/Objectives	✓	Chapter 2 – COA Strategic Plan 2009-2014	http://www2.ca.uky.edu/deanadmin/coaStrategicPlan2009-2014
III. Criteria for measuring progress	✓	Chapter 2 – COA Strategic Plan 2009-2014	http://www2.ca.uky.edu/deanadmin/SPindicatoranalysis
• Organization chart/Structure	✓	Chapter 8 – Organizational Chart	http://www2.ca.uky.edu/deanadmin-files/organizational_chart.pdf
• Annual reports (SPRS or other) since the last Self-Study	✓	Chapter 2 – COA Strategic Plan 2009-2014	http://www2.ca.uky.edu/deanadmin/coaStrategicPlan2009-2014
Resources			
• Budget summary information & adequacy	✓	Chapter 8 - Budget Summary	http://www2.ca.uky.edu/deanadmin-files/college_of_ag_self_study_docs/COA_Budget_Summary_2013.pdf http://www2.ca.uky.edu/deanadmin-files/Endowment_Market_Values_01082013.pdf
• Facilities summary	✓	Chapter 8 –	http://www2.ca.uky.edu/deanadmin-

information & adequacy		Facilities Improvements 2007-2012	files/college_of_ag_self_study_docs/Facilities Improvements 2013.pdf
<ul style="list-style-type: none"> • Equipment summary information & adequacy 	✓	Chapter 1 – Self-Study Analysis, Page 34	http://www2.ca.uky.edu/deanadmin-files/college_of_ag_self_study_docs/Self-Study_Analysis.pdf
<ul style="list-style-type: none"> • Personnel summary information & adequacy (including faculty & staff numbers & demographics) 	✓	Chapter 8 – Faculty and Faculty Compensation, Staff Summary	http://www2.ca.uky.edu/deanadmin-files/college_of_ag_self_study_docs/Faculty_Fac_Compensation_2013.pdf http://www2.ca.uky.edu/deanadmin-files/college_of_ag_self_study_docs/College_of_Agriculture_Staff_Summary.pdf
<ul style="list-style-type: none"> • Support from other university units essential to effective operations (e.g. research, engagement, development, alumni affairs, human resources, facilities management, financial units, and information technology) 	✓	Chapter 11 – Departmental Periodic Program Reviews	http://www2.ca.uky.edu/deanadmin/node/277
Input from Affected Constituents			
<ul style="list-style-type: none"> • Evaluation data from staff 	✓	Chapter 11 – Departmental Periodic Program Reviews	http://www2.ca.uky.edu/deanadmin/node/277
<ul style="list-style-type: none"> • Evaluation data from 	✓	Chapter 11 – Departmental	http://www2.ca.uky.edu/deanadmin/node/277

faculty		Periodic Program Reviews	
Adherence to Policies and Procedures			
<ul style="list-style-type: none"> Evidence of adherence to procedures on personnel actions and budget request preparation (established jointly by the unit and the unit head) 	✓	Chapter 11 – Departmental Periodic Program Reviews	http://www2.ca.uky.edu/deanadmin/node/277
Evaluation of Quality and Productivity			
<ul style="list-style-type: none"> Quality of collegial environment (include climate for equity and diversity) 	✓	Chapter 7 – Diversity Progress Report	http://www2.ca.uky.edu/deanadmin-files/college_of_ag_self_study_docs/Diversity
<ul style="list-style-type: none"> Quality & productivity in public service, operations, instruction, or research 	✓	Chapters 4, 5, and 6 – Instruction, Research, and Extension	http://www2.ca.uky.edu/deanadmin-files/college_of_ag_self_study_docs/Instruction_Self_Study_2013.pdf http://www2.ca.uky.edu/deanadmin-files/college_of_ag_self_study_docs/2013_Research_Self_Study_Final.pdf http://www2.ca.uky.edu/deanadmin-files/college_of_ag_self_study_docs/2013_Extension_Self_Study.pdf
<ul style="list-style-type: none"> Quality of unit employees, communications and interactions 	✓	StaffLINKS	http://www2.ca.uky.edu/deanadmin/stafflinks
<ul style="list-style-type: none"> Quality of customer/client 	✓	Chapter 6 –	http://www2.ca.uky.edu/deanadmin-

satisfaction		Extension Chapter 11 – Departmental Periodic Program Reviews	files/college_of_ag_self_study_docs/2013_Extension_Self_Study.pdf http://www2.ca.uky.edu/deanadmin/node/277
<ul style="list-style-type: none"> Quality of business & operating procedures 	✓	Chapter 8 and Ag Business Center Web site	http://www2.ca.uky.edu/deanadmin/node/264 http://graham.ca.uky.edu/agbusoff/
Analysis of Strengths and Recommendations for Quality Enhancement			
<ul style="list-style-type: none"> Summary of strengths 	✓	Chapter 1 – Self-Study Analysis	http://www2.ca.uky.edu/deanadmin-files/college_of_ag_self_study_docs/Self-Study_Analysis.pdf
<ul style="list-style-type: none"> Recommendations for quality enhancement 	✓	Chapter 1 – Self-Study Analysis	http://www2.ca.uky.edu/deanadmin-files/college_of_ag_self_study_docs/Self-Study_Analysis.pdf